

ATTENTION KEYSTONE AGENTS:

According to a New York State Department of State advisory opinion and the LIBOR legal counsel, commission checks MAY be issued by a real estate broker to a corporation rather than to the individual real estate salesperson for tax purposes ONLY if the following conditions are met: 1) the corporation is used solely for the purpose of processing real estate commissions, and 2) no other business is being conducted through that corporation.

If you would like Keystone Realty USA to make your commission checks out in the name of your corporation rather than to you individually, you must supply Keystone with a tax ID certificate (W-9 form) for your corporation, and complete and sign the following form.

I, _____ hereby request that my
commission checks be made out to my corporation as follows: _____
_____.

The above-referenced corporation was established solely for the purpose of processing real estate commissions, and no other business will be conducted through it.

Signature of agent

Print name

Date